



SUMMER COOPERATIVE EDUCATION APPLICATION (2024)

Students must also register online for Summer School Coop

Please Note:

1. The cooperative education application (2024) must be completed and signed.
2. Summer pre-placement classes will be in-person: July 2 and 3 from 8:30 am to 3:30 pm.
3. Pre-placement classes will be held at Kenjgewin Teg
4. **Work placement can be in-person or virtual, pending availability**, and begin on July 4, 2024. The hours of work at the placement will vary depending on the number of credits a student is earning.
5. If you have not been notified by June 26, please contact Kenjgewin Teg, immediately
6. Include a resume, report card and transcript and an attendance record with this coop application.

Please indicate the Cooperative Education Program that you are applying for. Application due dates are indicated below.

Summer School (1 credit)

Summer School (2 credits)

Student Name (please print clearly):	Current Grade & OEN:	Date of Birth: Age:
Name of Secondary School:	Email Address <small>*to be used for co-op communication only</small>	Home Phone: Cell Phone:
Home Address (street, city, postal code):		

Why are you (Student) interested in this Summer 2024 Coop?

Placements: While all attempts will be made to find suitable co-op placements, please be advised that securing a placement is not guaranteed. **Students are encouraged to secure a co-op placement.** Co-op placements will be approved by the Summer Co-op Teacher at Kenjgewin Teg.

I do not have a co-op placement I have a potential placement

Name of Organization/Business: _____ Location: _____

Name of Employer Contact: _____ Phone#: _____

PLEASE PROVIDE A COPY OF: Last Secondary School Transcript or Status Sheet

- Confirmation of Home Address & ID (Birth Certificate, Passport, Status Card, SIN)
- Transcript/Report Card for last year 2023-24
- Resume
- Attendance Record

Student Name (printed) Student Name Signature Date

Parent Name (printed) Parent Signature Date

Please send completed applications to:
**Kenjgewin Teg, Email: SpecialProjectsAdvisor@kenjgewinteg.ca
 By Monday, June 24, 2024**

PARENT/GUARDIAN CONSENT & STUDENT AGREEMENT

The Summer Cooperative Education Program at Kenjgewin Teg strives to ensure a successful learning experience for every student who participates.

In order to remain in the Summer Cooperative Education program, the student will comply with the following requirements:

- The student will earn one or two credits upon successful completion of all in-school and placement components; however, the placement experience may be terminated by Kenjgewin Teg or the placement with a loss of credits if expectations are not met.
- The student will report to Kenjgewin Teg and their work placement as scheduled.
- The student is to notify the placement supervisor and Summer Cooperative Education teacher prior to the beginning of the shift if he/she is unable to report for work due to illness or emergency; and the parent/guardian must notify the school attendance office. Students who miss more than 2 days may be withdrawn from the summer coop program.
- The student will respect and adhere to the school and employer regulations and expectations.
- The student will work in a courteous, responsible and business-like manner.
- The student will meet the employer's expectations of dress and behavior.
- The student will adhere to company health and safety regulations.
- The student will complete weekly activity log sheets as well as other required assignments by the assigned due dates.

Transportation to and from the co-op placement is the student's responsibility

We, the undersigned, agree to participation in the Summer Cooperative Education Program of the Kenjgewin Teg under the conditions set forth in this agreement:

_____	_____	_____
Student Name (printed)	Student Signature	Date
_____	_____	_____
Parent/Guardian Name (printed)	Parent/Guardian Signature	Date

The information in this application will be used for purposes consistent with the Education Act and the Municipal Freedom of Information and Protection of Privacy Act.

Must be received on or before **Monday, June 24, 2024** at Kenjgewin Teg

Tel: (705) 210-0518 Email:

specialprojectsadvisor@kenjgewinteg.ca

