


Subject: Smoking or Vaping in the Workplace Policy KENJGEWIN TEG 	Date of Issue: May 22, 2019	Document Number: KTEI-HS-_____
	Revision: 1 May 22, 2019	Page: 1 of 2
Approved by: Board Motion 420-2019 (Oct. 17, 2019)		Distribution: Health and Safety Manual

Applicability:

This policy applies to all employees (faculty and staff), students, visitors, and contractors on all Kenjgewin Teg owned, managed or leased properties including Kenjgewin Teg owned or leased vehicles.

Policy Statements:

1. Smoking or Vaping is prohibited:
 - a. In any enclosed public place or any enclosed workplace including all Kenjgewin Teg buildings and Kenjgewin Teg vehicles (while on or off Kenjgewin Teg property) and in any building space that is owned, managed or leased by Kenjgewin Teg.
 - b. Within 9 meters (30ft) of any Kenjgewin Teg building entrance or exit, loading dock, fresh air intake, or compressed gas storage area.
 - c. On Kenjgewin Teg sports fields and surfaces.
 - d. On children’s playgrounds and in public spaces within 20 meters (66ft) of the playground.
 - e. Traditional ceremonial grounds (i.e. Sweat Lodge, Teaching Lodge, and Garden)
1. All smokers are expected to use the external cigarette waste receptacles (ashtrays) as provided by Kenjgewin Teg in designated areas. Kenjgewin Teg has identified two locations as designated smoking areas:
 - a. Main Building: The Gazebo located in the main parking lot (north-east of main building); and,
 - b. ASIRC Building: An area has been designated at the south-east end of the Parking Lot (back of building).
3. The only exemption to this policy is any Indigenous person or persons accompanied by an Indigenous person smoking tobacco or holding lighted tobacco for a traditional, cultural, or spiritual ceremony.

Glossary:

Smoking/Vaping:


For the purpose of this policy, smoking includes the carrying of a lighted cigar, cigarette, pipe or any other lighted smoking devices and electronic cigarettes.

Enclosed Workplace (as per Kenjgewin Teg):

An enclosed place, building or structure that employees work in or frequent during their employment whether or not they are acting in the course of their employment at the time and is covered by a roof.

Enclosed Public Place (as per Kenjgewin Teg):

An enclosed place, building, structure or vehicle to which the public is ordinarily invited or permitted access whether or not a fee is charged for entry and is covered by a roof.

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Definitions:

Electronic smoking product:

An electronic device that can be used to deliver a vapour, emission, or aerosol to the person inhaling from the device, including but not limited to an electronic cigarette, cigar, cigarillo, or pipe.

Smoke or Smoking:

Inhaling or exhaling the smoke produced by burning tobacco or cannabis; or holding or otherwise having control of any device or thing containing lit tobacco or cannabis.

Tobacco:

A product composed in whole or in part of tobacco, including tobacco leaves and any extract of tobacco leaves, but does not include any product for use in nicotine replacement therapy.

Vape or Vaping:

Inhaling or exhaling the vapour, emissions or aerosol produced by an electronic smoking device or similar device containing tobacco, cannabis or any other substance; or holding or otherwise having control of an electronic smoking device that is producing vapour, emissions or aerosol from tobacco, cannabis or any other substance.

Related Policies

Kenjgewin Teg Educational Institute Substance Abuse Policy
Kenjgewin Teg Educational Institute Smudging Protocol and Guidelines

Applicable Legislation:

Smoke Free Ontario S.O. 1994 c.10
Ontario Fire Code, O. Reg. 213/07 Section 2.4.3.